**FORMATIVE RESEARCH QUESTIONNAIRE**

**About this tool:** This tool is for gathering information for formative research when implementing an emergency transport scheme. This tool was originally used in Adamawa State, Nigeria but can be changed and adapted for use elsewhere.

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| **General Information** |
| **State** |  |
| **Local Government Area (LGA)** |  |
| **Date** |  |
| **Interviewer** |  |

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| **[Enter the name of the transport organisation interviewed]** |
| **[Insert Date]** |
| **Name of Organisation** |  |
| **Name and Role of the Representative** |  |
| **Description of their activities** |  |
| **Organisational structure** |  |
| **Contact details of key members** |  |
| **Number of members in the LGA** |  |
| **Number of vehicles per organisation** |  |
| **Number of vehicles by type (e.g. taxis – large and small – buses, coaches, motorcycles, etc.)**  |  |
| **Community owned vehicles** |  |
| **Condition of community owned vehicles** |  |
| **Number of motor parks (includes official and unofficial)** |  |
| **Location of official motor parks** |  |
| **Number of vehicles based at each motor park** |  |
| **Organisational representation at motor parks** |  |
| **Location of unofficial motor parks (e.g. gatherings of drivers at road junctions)** |  |
| **Estimated number of vehicles based at each unofficial motor park** |  |
| **Number or drivers per LGA** |  |
| **Percentage of drivers spending the night in the community with their vehicle** |  |
| **Percentage of drivers NOT spending the night in the community with their vehicle (i.e. the vehicle is left at the motor park)**  |  |
| **Percentage of literacy level of drivers per LGA** |  |
| **Number of drivers carrying a mobile phone upon inspection per LGA** |  |

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| After having completed the interview to the transport organisations, please ask the interviewee if they can take you to a motor-park, to carry out a focus group interview with drivers. **NB: if they cannot accompany you to the motor-park, ask them to approve your visit, point you in the right direction and seek collaboration from drivers.****Visit at least 1 big motor-park in each LGA** |
| **[Insert Date]** |
| **Geography – Topography – Infrastructure** **Target group: drivers in the community** |
| **Name of the Motor – Park**  |  |
| **Number of drivers taking part in the focus group** |  |
| **Map of the LGA detailing types of road infrastructure (paved, compressed earth, untended track)**  |  |
| **Map of the LGA detailing conditions of road infrastructure (good, average, poor, impassable)**  |  |
| **Map of the LGA detailing main transport routes for goods and passengers** |  |
| **Percentage of communities per LGA inaccessible with a *car* during normal conditions (if known include their names)** |  |
| **Percentage of communities per LGA inaccessible with a *motorcycle* during normal conditions(if known include their names)** |  |
| **Percentage of communities per LGA *totally* inaccessible during normal conditions (if known include their names)** |  |
| **Percentage of communities per LGA inaccessible with a car during wet conditions (if known include their names)** |  |
| **Percentage of communities per LGA inaccessible with a *motorcycle* during wet conditions (if known include their names)** |  |
| **Percentage of communities per LGA *totally* inaccessible during wet conditions (if known include their names)** |  |
| **Roads impassable at certain times because of crime** |  |
| **Roads impassable at times due to army or police road blocks** |  |

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| **[Insert Date]** |
| **Costs****Target group: drivers in the community and drivers’ clients.**  |
| **Transport fare per route for passenger – urban –**  |  |
| **Transport fare per route for emergency transport – urban – (assuming one passenger)** |  |
| **Transport fare per route for passenger – rural –**  |  |
| **Transport fare per route for emergency transport – rural – (assuming one passenger)** |  |
| **Percentage of emergency trips that have to be paid for before the trip commences** |  |

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| **[Insert Date here]** |
| **Fuel****Target group: drivers in the community** |
| **Availability of fuel per LGA** |  |
| **Petrol price per km per LGA**  |  |
| **Petrol price per km per LGA (black market)** |  |
| **Diesel price per km per LGA** |  |
| **Diesel price per km per LGA (black market)** |  |
| **Percentage of drivers with more than ¼ tank fuel upon inspection** |  |

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| **[Insert Date here]** |
| **Other****Target group: drivers in the community** |
| **Rough mapping of mobile phone signal “black spots” per LGA** |  |
| **Percentage of drivers speaking English** |  |
| **Percentage of drivers speaking [insert local language]** |  |
| **Percentage of drivers speaking other languages (please specify which ones)** |  |
| **Stakeholders mapping (e.g. Police, FRSC, vigilante groups, Red Cross, etc.)**  |  |
| **Awareness among drivers of ETS from other states**  |  |
| **Opinion of drivers about ETS** |  |
| **Number of women currently being transferred informally** |  |

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| **After having visited the motor park, pay a visit to the General/Cottage Hospital or PHC and ask to speak to the Director there.** |
| **[Insert date here]** |
| **Health Facilities****Target Group: General Hospital/PHC Director**  |
| **Name of the Hospital** |  |
| **Name and Role of the person interviewed**  |  |
| **Number of Primary Health Centres (PHC) facilities per LGA** |  |
| **Of which are functional?**  |  |
| **Of which are opened 24/7?** |  |
| **Do staff have shifts? If so, how many?** |  |
| **Primary Health Development Committee**  |  |
| **Number of referral hospitals per LGA** |  |
| **On average, how many people are served by a PHC in this LGA?** |  |
| **On average, how many people are served by a secondary HF in this LGA?** |  |
| **On average, how many nurses are employed in a regular PHC in the LGA?** |  |
| **On average, how many doctors are employed in a regular PHC in the LGA?** |  |
| **On average, how many community health extension workers (CHEW) are there at the PHC?** |  |
| **How many patients on average a PHC receives per week?** |  |
| **Do they have ANC within PHC?** |  |
| **How many mothers (or expected mothers) do PHC serves per week?** |  |
| **What type of records/information is collected at the PHC regarding in-patients?**  |  |
| **What type of records/information is collected at the PHC regarding out-patients?**  |  |
| **Does any health facility in the LGA have ambulances?** |  |
| **Do you know about the ETS?**  |  |
| **Opinion of doctor about ETS** |  |