**DRIVER ASSESSMENT TOOL**

**About this tool:** This tool is designed as a guide for conducting practical driving tests.

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| **Fail Items:** |
| **1. Disobey traffic signs, signals or road markings.**  |
| **2. Fail to give way when necessary.** |
| **3. Collide with a vehicle, pedestrian or object.** |
| **4. Perform an illegal act or manoeuvre.** |
| **5. Exceed the speed limit.** |
| **6. Perform action that requires the testing officer to intervene.** |
| **7. Cause a dangerous situation.** |
| **8. Fail to give way to an emergency vehicle.** |
| **9. Frequently not signal intention.** |
| **10. Refuse to attempt any part of the test.** |
| **11. Repeatedly or deliberately failing to follow directions.** |
| **12. Unreasonably obstructing other vehicles or pedestrians.** |
| **13. Taking excessive time.** |
| **14. Repeatedly failing to scan intersections.** |

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| **1. Vehicle Controls** |   |
| Operation & familiarity with cabin controls (x5) |   |
| Operate wipers / demisters (where required) |   |
| Concentrate on the road while operating vehicle controls |   |
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| **2 & 3. Cabin Drill & Start Up Procedure** |   |
| Adjust seat / mirrors |   |
| Secure and adjust seat belt |   |
| Check neutral or disengage clutch |   |
| Engage park brake |   |
| Check warning lights & gauges |   |
| Apply foot to brake (automatic only) |   |
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| **4. Moving Off Procedure** |   |
| Scan mirrors |   |
| Select appropriate gear |   |
| Indicate |   |
| Apply appropriate acceleration (excessive revs, delaying or obstructing traffic flow) |   |
| Display smooth clutch / accelerator co-ordination |   |
| Prevent engine stalling |   |
| Release park brake |   |
| Prevent rolling backwards |   |
| Apply foot to brake when engaging gears (automatic only) |   |
|   |   |
| **5. Gear Changing & Clutch Operation** |   |
| Display smooth clutch / accelerator co-ordination |   |
| Apply appropriate acceleration in each gear |   |
| Operate gears correctly (clashing / missing gears) |   |
| Operate clutch correctly (resting / riding / coasting) |   |
| Change gears without looking at gear lever |   |
| Change gears (up / down when necessary) |   |
| Return hand to steering wheel after completing gear change |   |
| Select an appropriate gear, as determined by the System of Vehicle Control (SVC) - changing up or down unnecessarily |   |
|   |   |
| **6. Steering Control / Vehicle Position & Overtaking** |   |
| Steer with hands in correct position |   |
| Use correct steering operation (underim grip, palming, self- centering, one handed or crossed arms) |   |
| Keep a safe distance from parked vehicles |   |
| Keep to the left, or where legally required |   |
| Display controlled steering (harsh / abrupt) |   |
| Select appropriate lane |   |
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| **7. Turns - Left & Right** |   |
| Use mirrors before and after turning |   |
| Give adequate indication |   |
| Select an appropriate gear |   |
| Position vehicle correctly for turns (on entry / exit) |   |
| Avoid striking any objects (clips / mounting kerbs / other) |   |
| Display anticipation / judgement for gap selection |   |
| Avoid depressing clutch or selecting neutral when going round a corner |   |
| Turn into appropriate lane |   |
| Adopt appropriate entry / exit speed (too slow / too fast) |   |
| Cancel indication after completing turn |   |
| Apply appropriate acceleration after turning |   |
|   |   |
| **8. Speed Control** |   |
| Obey speed limit |   |
| Display confidence to travel close to speed limit for the conditions (too fast / too slow) |   |
| Adopt a safe following distance and speed (in adverse conditions / poor visibility) |   |
| Display smooth accelerator operation (unnecessary speed fluctuation) |   |
|   |   |
| **9 & 10. Slowing / Stopping Procedure** |   |
| Scan mirrors prior to slowing / stopping |   |
| Operate brakes correctly (early / late / harsh) |   |
| Avoid stalling or labouring vehicle |   |
| Use progressive braking |   |
| Give adequate indication of intention to stop |   |
| Operate gears correctly (select neutral prior to stopping) |   |
| Operate clutch correctly (clutch coasting in gear prior to stopping) |   |
|   |   |
| **11. Hill Starts & Stops** |   |
| Indicate prior to pulling over alongside kerb |   |
| Select appropriate gear |   |
| Scan mirrors prior to leaving the kerb |   |
| Indicate prior to leaving the kerb |   |
| Conduct headcheck prior to leaving the kerb |   |
| Fully release park brake |   |
| Prevent rolling backwards |   |
| Display correct operation of park brake |   |
| Co-ordinate clutch, gears, brakes & acceleration |   |
| Apply foot brake when engaging drive (automatic only) |   |
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| **12. Road Rules, Intersections, Traffic signals, Roundabouts, Traffic signs, Road markings & Crossings** |  |
| Give way |  |
| Scan all areas prior to entering any intersection (too late) |  |
| Apply correct give way rules (slowing, stopping, obstructing traffic) |  |
| Display anticipation / judgement for gap selection |  |
| Avoid queuing across intersection |  |
| Obey a mandatory sign or signal (stop sign, traffic signal) |  |
| Obey road markings (lane markings, turn markings, hold lines) |  |
| Recognise advisory signs / markings |  |
| Use correct indication when passing through a roundabout |  |
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| **13. Reversing** |  |
| Indicate prior to pulling over alongside kerb |  |
| Scan all areas prior to reversing |  |
| Look in the direction of travel when reversing |  |
| Avoid striking any objects (clips or mounts kerb) |  |
| Adopt an appropriate speed |  |
| Steer a steady course |  |
| Scan mirrors and conduct headcheck prior to leaving the kerb |  |
| Indicate prior to leaving the kerb |  |
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| **14. Right Angle Park & 15. Reverse Parallel Parking** |  |
| Give adequate indication of intent |  |
| Scan mirrors and conduct headcheck prior to reversing |  |
| Scan in all directions when reversing |  |
| Avoid striking any objects (clips / mounts kerb / other) |  |
| Position vehicle in bay (unable) |  |
| Position vehicle within 300mm from kerb |  |
| Allow adequate clearance to front / rear |  |
| Position vehicle parallel to kerb |  |
| Secure vehicle (park brake) and wheels straight |  |
| Indicate prior to leaving the parked position |  |
| Scan mirrors and conduct headcheck prior to leaving the kerb |  |
| Avoid steering while vehicle is stationary (dry steering) |  |
| Complete manoeuvre in a reasonable time |  |
| Exit parked position without over steering |  |
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| **16. Turnaround ( three point turn)** |  |
| Indicate prior to pulling over alongside kerb |  |
| Scan all areas prior to leaving the kerb |  |
| Indicate and conduct head check prior to leaving the kerb |  |
| Complete the full turn in less than 5 directional changes |  |
| Avoid striking any object (clips mounts kerbs / other) |  |
| Continual observation / scanning |  |
| Avoid steering while vehicle is stationary (dry steering) |  |
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| **17. Lane Changing, Merging, Entering Freeways,** |  |
| Form-One-Lane |  |
| Scan mirrors |  |
| Indicate prior to merging |  |
| Conduct headcheck |  |
| Adopt appropriate speed (obstructing or intimidating traffic) |  |
| Steer a steady course (wanders in lane) |  |
| Use a merge or slip lane appropriately |  |
| Display anticipation / judgement for gap selection |  |
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| **18. Observation skills, Visual searching & scanning, Hazard recognition** |  |
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| Take appropriate action in response to unexpected situations or potential hazards |  |
| Continually observe (left / right / forward / rear) |  |
| Continually scan mirrors when required |  |