

PSV Drivers' Walk Around Check

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Body Interior

- No exits or walkways are obstructed
- The floor is sound with no areas of weakness, all trim and floor traps are secure (no trip hazards) and in good condition, no fumes entering the passenger compartment.
- Retractable steps are working correctly (if fitted)
- Seats are all secure, undamaged, clean and retract automatically when not in use (if designed to do so)
- Parcel racks, grab rails, stanchions, guard rails, padded backrests and barriers are all in place (when known to be originally fitted) and are secure
- Engine interior covers are present and in a condition that doesn't allow fumes to enter the passenger compartment
- Interior lights are all present, working and secure
- Wheelchair lifts/ramps (where installed) are working correctly; check the kneeling system is operational
- Ancillary equipment is not in a condition likely to endanger passengers

Lights, Indicators and Reflectors

- Check that all lights and indicators work correctly in all their modes of operation (including 'hazard')
- Check that all lenses are present, secure and undamaged, not dirty and are of the correct colour
- Check that stop lamps come on when the service brake is applied and go out when released
- Check that all dashboard warning lamps work correctly (e.g. the ABS warning lamp, headlamp, main beam warning lamp, parking break warning lamp, indicator tell-tale, hazard switch tell-tale and rear fog lamp switch tell-tale)
- Check that reflectors are not obscured, missing, broken or the wrong colour

Mirrors and Glass

Check all mirrors that should be there

- Are there
- Are aligned properly
- Are securely mounted

Check that your view of the road (especially in the swept area of the windscreen viewed from the drivers seat) isn't obscured by:

- Damaged/discoloured glass
- Obstructions (stickers etc.)

Check that the side windows are not damaged or discoloured in a way that obscures your view to a mirror

Excessive Engine Exhaust Smoke

- Check that the exhaust doesn't emit excessive amounts of smoke

Fuel/Oil Levels and Leaks

- Check fuel, engine oil, coolant, windscreen washer and (if fitted) urea levels
- Check fuel filler cap and seal are properly located

With engine on:

- Check underneath vehicle for any leaks of fuel/oil
- Check if leaks are detected that aren't fuel or oil, trace the cause (i.e. power steering fluid, water etc.)

Horn

- Check that horn works correctly when control is operated and button is accessible from drivers seat

Steering

- Check the steering for excessive play
- Check for power steering fluid leaks under vehicle
- When checking for leaks underneath the vehicle, visually check the major steering components to ensure that they are present, secure and undamaged

Emergency Equipment

- Check that the hammers are present and readily accessible (if fitted)
- Check that warning triangles are present

Battery (if easily accessible)

- Check that battery is held securely in place by the correct means, not by its cables
- Check that battery is not leaking and caps are fitted

First Aid Kit

- Check the first aid kit is present and complete (if applicable)
- Check the first aid kit is in good condition
- Check the first aid kit is easily accessible

Fire Extinguisher

- Check that the fire extinguisher is easily accessible
- Check that the fire extinguisher is in a good condition and not discharged

Body Exterior

When checking for leaks under a vehicle, look at the chassis to ensure that there is nothing insecure or heavily worn, corroded or cracked

- Check that body panels, luggage compartment doors and access doors don't have jagged edges or are insecure and are secure when closed
- Check that the luggage compartments are clean, free from leaks and in good condition
- Check that luggage compartment door holds open effectively
- Check that number plates are in place, clean and in a good condition
- Check that the fuel cut off clearly marked & accessible (if fitted)
- Check that the air suspension correctly set (if fitted)
- Is the vehicle sitting upright or leaning to one side?

Doors and Exits

- Check that doors/emergency exits are fully operational, secure when shut (not jammed shut) and can be opened to their fullest extent
- Check that emergency exit markings are present and clearly visible—light are operational

Heating/Ventilation

- Check that any forced air ventilation systems are effective
- Check that any ventilators, roof hatches are secure and at least half open (when not a forced ventilation system)
- Check that demister equipment works effectively

Brakes

- Check that all low air pressure warning devices work correctly
- Check that the service brake pedal doesn't have excessive side play or missing, loose or incomplete anti-slip provision
- Check that the parking brake is operational
- Check that air pressure gauges are working correctly
- Check that there are no signs of air leaks

Windscreen Wipers & Washers

- Wipers work correctly when switched on and cover the full swept area of the screen
- Wiper blades are not so deteriorated that they don't clear the screen effectively when used with washers
- Washers point at screen and are operational (where required)

Tyres and Wheel Fixing

Check as much of each tyre/wheel as you can see, There must be:

- Minimum tread depth of 1mm
- Sufficient inflation of each tyre
- No deep cuts or bulges in the sidewall
- No cord visible anywhere on tyre
- No missing or insecure wheel nuts

